

NRP PAC GENERAL MEETING MINUTES

October 23, 2025
5:30-6:30 pm
NRP Learning Commons

Call to order: 5:42 pm

- GREETING AND LAND ACKNOWLEDGEMENT:** With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xwməθkwəy əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətaɬ (Tsleil-Waututh Nation).

2. ADOPTION OF THE AGENDA

MOTION: To adopt the agenda for today's meeting.
MOVED: Nicole; Seconded: Kar-Yee; All in favor, Carried.

3. APPROVAL OF PREVIOUS PAC GENERAL MEETING MINUTES

MOTION: To approve the September 25, 2025 PAC general meeting minutes.
MOVED: Natalia; Seconded: Atul; All in favor, Carried.

4. NRP STAFF REPORT: Principal Henry Peters

- Curriculum & Instruction: Some families may be familiar with different models of instruction. Some curricular innovations at NRP include community-based teaching practices, outdoor learning, and learning from the land, which go beyond reading, writing, and arithmetic. Curriculum is how we engage children in learning. Another innovation is multigrade teaching and learning, creating a continuum of learners. Integrated studies brings in social-emotional learning, mindfulness. Everything we do is curriculum, and we are constantly learning.
- Health & Safety: Before and after school supervision starts at 8:40 and ends at 3:20. Please be off your wheels while on school grounds.
 - Had an earthquake drill last week, worked on slowing down and listening to adults; gather at the east side gravel field for the drill.

5. BUDGET UPDATES

- Funding request of \$1000 for playground equipment for recess, requested by Charmaine. Equipment to be checked in and out by recess monitors. Need to replace lost or broken items.

MOTION: To approve the updated playground equipment budget of \$1000.
MOVED: Kar-Yee; Seconded: Nicole; All in favor, Carried.

6. UPCOMING EVENTS & FUNDRAISERS

- Halloween Pop-Up Craft Workshop, October 29: Halloween-themed craft workshop at lunch recess in the multipurpose room. Students can make festive clips and keychains. 12 volunteers on hand to help. Free.
- NRP Apparel Fundraiser: Asking for \$2000 maximum to place a second apparel order for shirts to sell at future events. Estimating 50 shirts; sold 200 last year.

MOTION: To approve the apparel fundraiser budget of \$2000.
MOVED: Nicole; Seconded: Natalia; All in favor, Carried.

- Family Fun Film Night, November 14. Planning to hold three movie screening events for families with free admission and concessions for sale. Budgeting \$1000 to cover \$625 year-long licensing fee, plus extra to purchase concessions. Hope to break even by selling concessions, but would use PAC event funds if necessary.
 - What is the capacity of the small gym, and do we need to issue free tickets in advance to keep it under capacity? Or do we advertise it as a limited capacity event? Try for fewer restrictions for the first one; checking on capacity to determine how to proceed.

MOTION: To approve the \$1000 movie night event budget.

MOVED: Nicole; Seconded: Natalia; All in favor, Carried.

- Ice Skating Festival, December 12. Hosted at UBC Thunderbird rink. Additional activities this year include a craft corner, floor hockey, a live band, concessions. \$5 to skate, free to attend other activities.
 - Split into two skating sessions instead of one block this year to control congestion. Registered event with wristbands for skaters; two sessions of 1.5 hours each, limited to 100 people per session.
 - Budgeting \$1500 to cover insurance, a live band, concessions. Income from \$5 skating fee, sale of concessions, business sponsorships. Estimating the event will raise \$2000.
 - Need 25 volunteers, have 20 signed up already. Volunteers needed to usher, run concessions and crafting area.

MOTION: To approve the \$1500 skating festival budget.

MOVED: Atul; Seconded: Natalia; All in favor, Carried.

- Holiday Wreath Fundraising Workshop, December. Wreath making workshop for families after school; two sessions, 12 families per session, run by an outside vendor.
 - Could bring in \$500 if at max capacity of 24 families total; potential to add more sessions on a separate day. Will create a wait list and determine if additional sessions are needed.
- Spring Fair, May 8: 7th annual event invites the local community to enjoy attractions, performances, food, and fun. Goal is to attract local up-and-coming talent to perform, and to collaborate with community organizations. Free to attend, various ticketed activities. Not run as a fundraiser; broke even last year.
 - Budget of \$19,000 is similar to last year. BC Events pricing similar to last year, food and snack line is an estimate; may be covered by donations like last year.

DESCRIPTION	ESTIMATED EXPENSE
BC Events	\$ 11,739.50
Entertainment and Sound System	\$ 1,000.00
Roaming Performers (~3 people)	\$ 900.00
Reptile Guy	\$ 500.00
Toilet Rentals	\$ 650.00
Trailer rental	\$ 70.00
First Aid (donation to St. John's Ambulance)	\$ 400.00
Food and Snack Booth	\$ 700.00
Poster	\$ 150.00
Food prizes for games	\$ 200.00
Volunteer stickers	\$ 20.00
Face Paint	\$ 250.00
Setup Supplies	\$ 115.00
Staff Appreciation	\$ 270.00
Tickets	\$ 220.00
Envelopes for Pre-Sale tickets	\$ 75.00
Gr 7 Bake Sale	\$ 120.00
1 custodial staff	\$ 420.00
Volunteer snacks and pizza	\$ 700.00
Pizza for Gr 7 volunteers	\$150.00
Subtotal:	\$18,649.50

- Huge lines for certain attractions, especially balloon guy. He is bringing more people this year to help. Working to increase ticket prices this year. Could also engage business sponsors and/or charge a booth fee to raise funds. Gathering data on how many tickets were used at each attraction so we can adjust.
- Point Grey festival has been cancelled, so we may be drawing a larger crowd. Word spreads beyond UBC neighborhoods despite only advertising within the neighborhood. Less advertisement outside of the school?
- Queen Mary dance team may perform; could we ask their PAC for volunteers?
- Could we geographically expand? Would require more volunteers. Volunteer capacity affects lines.
- Do the food trucks contribute financially? They donated 10% back to NRP last year.
- Need more cleanup crew? Always more people for setup than clean up.

MOTION: To approve the \$19,000 Spring Fair budget.

MOVED: Kar-Yee; Seconded: Natalia; All in favor, Carried.

- Pride Week, June 1-5. To build community and promote inclusivity, visibility and allyship.
 - Will include week-long workshops, a kick-off parade and assembly on Monday, bike decorating to tie into Bike Week. District will do a story on it this year.
 - Budgeting \$4500 for workshop instructors, assembly performers, activity supplies. Free to attend, held during school hours. Apparel fundraiser to support expenses.

MOTION: To approve the \$4,500 Pride Week budget.

MOVED: Nicole; Seconded: Yawen; All in favor, Carried.

Adjourned: 6:45 pm

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