

NRP PAC GENERAL MEETING MINUTES

June 11, 2025
5:15 - 6:15 pm
NRP Learning Commons

Call to order: 5:19 pm

Greeting and Land Acknowledgment: With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xwməθkwəy̓ əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).

1. ADOPTION OF THE AGENDA

MOTION: To adopt the agenda for today's meeting.

MOVED: Martha; Seconded: Ozge; All in favor, Carried.

2. APPROVAL OF PREVIOUS PAC GENERAL MEETING MINUTES

MOTION: To approve the April 9, 2025 PAC general meeting minutes.

MOVED: Soodeh; Seconded: Michelle; All in favor, Carried.

3. NRP STAFF REPORT: Principal Henry Peters & Vice Principal Charmaine Ho

- The world can feel unhelpful, but it's important to raise hopeful kids. Focus on creating curiosity. NRP fosters curiosity, as it primes children's brains for learning. Hope is sometimes a matter of noticing the good things that are happening. Allow students to build their own worlds under your watchful eye, but not under your thumb.
- Staffing: NRP will have the same number of divisions again next year, including five kindergarten classes. At some point, year seven won't fit in the building. We have 12 open spots in the whole school for next year. Hiring teachers now.
- School fees for 2025-26: \$35 school fee is same. Not asking for a performance fee or activity fee up front for next year, but will ask for those when they are needed; those fees will be optional, as they are considered supplementary. Administrators rely on the PAC to subsidize some of the supplementary things.
- Charmaine Ho is the new vice principal for next year, replacing Julia Clark

4. 2025-26 PAC Executive Committee Election

- Chair & Secretary positions are vacant; contact rosepointpac@gmail.com if interested.
- Chair: Vacant
- Past Chair: Hannie Chia
- Past Chair/Member-At-Large: Kar-Yee Yuen
- Vice-Chair/Co-Treasurer: Michelle Cheong
- Co-Treasurer: Tracy Chen
- Secretary: Vacant
- Lunch Coordinator: Sandy Shan
- Lunch Volunteer Coordinator: Bowen Sun
- Communications Coordinator: Soodeh Ahani
- Fundraising Coordinator: Tian Tian He
- Event Coordinators: Elena Zhao & Ozge Doganay
- Members-At-Large: Brandon Trajano, Cristina Saurich, Nicole Kraumanis
- PAC Chair: Works with the principals, meets with the executive team, leads at least four general meetings a year. Able to directly connect with administrators. Can make the position into more if able or interested.

- Member-At-Large position differs from being a parent in the community. Advisory role, more involved with events, also help with volunteer recruitment.

Q: What's the role of the PAC at NRP?

A: Raise funds primarily through lunch program and budget those funds to support students and families. Communicate district PAC policy changes to families. PAC has a strong voice to move things forward at the school and district levels.

MOTION: To approve the 2025-26 PAC Executive Committee members listed above.

MOVED: Kar-Yee; Seconded: Molly; All in favor, Carried.

5. 2024-25 BUDGET REVIEW & 2025-26 BUDGET PROPOSAL APPROVAL

- Lunch program did very well again. Spring Fair made \$24; it's not a fundraiser, but just a community event.
- Several sponsors for events like Winter Fest and Pride Week made those events possible
- Major event budgets are approved separately, like Spring Fair
- Extra-Curricular Clubs & Events and Field Trips lines will be spent down more in June

Norma Rose Point PAC Main Account Budget Update Updated May 31, 2025

ASSETS	Budgeted	Q1	Q2	Q3	Q4	YTD Actuals	YTD Actual/Budget %	Remaining Budget
Bank Account (approx)	\$122,585.28	\$64,897.43	\$53,753.34	\$75,047.04	\$81,469.76	\$81,469.76		
REVENUE								
Lunch Program	\$40,000.00	\$5,517.11	\$14,706.27	\$20,286.16	\$1,321.67	\$41,831.21	104.58%	\$1,831
Spring Fair	\$2,500.00	\$0.00	\$0.00	\$0.00	\$14,404.00	\$14,404.00	576.16%	\$11,904
BC Fresh to You	\$500.00	\$0.00	\$520.00	\$0.00	\$0.00	\$520.00	104.00%	\$20
Orange T-shirt proceeds	\$0.00	\$0.00	\$3,115.00	-\$745.00	\$0.00	\$2,370.00	N/A	\$2,370
Apparel Fundraiser	\$0.00	\$0.00	\$1,628.66	-\$158.80	\$4,283.95	\$5,753.81	N/A	\$5,754
Winter Festival Fundraiser	\$0.00	\$0.00	\$1,228.00	\$0.00	\$0.00	\$1,228.00	N/A	\$1,228
Pride Week	\$0.00	\$0.00	\$500.00	\$1,000.00	\$3,895.00	\$5,395.00	N/A	\$5,395
Helping Hands	\$0.00	\$0.00	\$295.00	\$461.00	\$0.00	\$756.00	N/A	\$756
Purdy's	\$0.00	\$0.00	\$0.00	\$2,730.92	\$0.00	\$2,730.92	N/A	\$2,731
Yearbook	\$0.00							
Various Fundraiser	\$0.00	\$0.00	\$2,405.97	\$3,361.00	\$0.00	\$5,766.97	N/A	\$5,767
TOTAL REVENUE	\$43,000.00	\$5,517.11	\$24,398.90	\$26,935.28	\$20,009.62	\$80,755.91		\$37,756
EXPENSES								
Administrative								
Lunch Software Fee	\$315.00	\$315.00	\$0.00	\$0.00	\$0.00	\$315.00	100%	\$0
Babysitting for PAC Meetings	\$500.00	\$0.00	\$120.00	\$0.00	\$0.00	\$120.00	24%	\$380
Snacks for PAC Meetings	\$1,000.00	\$237.17	\$251.93	\$0.00	\$237.37	\$726.47	73%	\$274
Printing	\$500.00	\$13.56	\$0.00	\$0.00	\$0.00	\$13.56	3%	\$486
Stationery	\$1,000.00	\$31.23	\$150.01	\$104.79	\$0.00	\$286.03	29%	\$714
Website Fee	\$150.00	\$126.00	\$0.00	\$0.00	\$0.00	\$126.00	84%	\$24
Accounting Software	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$400
Zoom License	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$200
E-Transfer Banking Fees	\$100.00	\$0.00	\$3.60	\$2.70	\$6.22	\$12.52	13%	\$87
Miscellaneous	\$200.00	\$81.00	\$148.34	\$0.00	\$0.00	\$229.34	115%	(\$29)
Subtotal	\$4,365.00	\$803.96	\$673.88	\$107.49	\$243.59	\$1,828.92	42%	\$2,536

Norma Rose Point PAC

Main Account Budget Update Continued

Updated May 31, 2025

Events & Committee Activities								
Staff Appreciation Lunches/Gifts	\$3,000.00	\$0.00	\$1,792.94	\$0.00	\$319.05	\$2,111.99	70%	\$888
Parent Education Workshops	\$800.00	\$0.00	\$0.00	\$0.00	\$1,833.73	\$1,833.73	229%	(\$1,034)
Newcomers and Parent Connections Workshops	\$800.00	\$40.93	\$67.88	\$0.00	\$0.00	\$108.81	14%	\$691
School Events	\$5,000.00	\$0.00	\$4,383.74	\$4,085.06	\$18,648.73	\$27,117.53	542%	(\$22,118)
Communications Coordinators (\$500/camera x 2)	\$0.00							
Yearbook	\$0.00							
Orange T-shirt	\$0.00	\$2,369.65	\$0.00	\$0.00	\$0.00	\$2,369.65	N/A	(\$2,370)
Subtotal	\$9,600.00	\$2,410.58	\$6,244.56	\$4,085.06	\$20,801.51	\$33,541.71		(\$23,942)
Supportive								
Helping Hand	\$1,500.00	\$200.00	\$775.00	\$0.00	\$0.00	\$975.00	65%	\$525
NRP Teachers Classroom Fund	\$6,400.00	\$233.50	\$1,155.17	\$93.17	\$2,677.99	\$4,159.83	65%	\$2,240
Foods Class Fund	\$2,000.00	\$0.00	\$162.78	\$118.89	\$612.96	\$894.63	45%	\$1,105
Music Class Fund	\$2,000.00	\$0.00	\$45.00	\$425.58	\$0.00	\$470.58	24%	\$1,529
Library Fund	\$2,000.00	\$0.00	\$0.00	\$398.08	\$1,989.33	\$2,387.41	119%	(\$387)
Counseling Fund	\$2,000.00	\$0.00	\$597.30	\$0.00	\$0.00	\$597.30	30%	\$1,403
Nature Fund	\$2,000.00	\$0.00	\$293.95	\$0.00	\$681.65	\$975.60	49%	\$1,024
NRP LST Classroom Fund	\$900.00	\$392.04	\$601.11	\$0.00	\$0.00	\$993.15	110%	(\$93)
NRP SSAs	\$500.00	\$0.00	\$0.00	\$0.00	\$49.89	\$49.89	10%	\$450
Parent Volunteer Support	\$1,500.00	\$0.00	\$486.42	\$0.00	\$0.00	\$486.42	32%	\$1,014
Tech Lab	\$0.00	\$0.00	\$29,320.07	\$1,134.14	\$0.00	\$30,454.21	N/A	(\$30,454)
Subtotal	\$20,800.00	\$825.54	\$33,436.80	\$2,169.86	\$6,011.82	\$42,444.02		-\$21,644.02
TOTAL EXPENSES	\$34,765.00	\$4,040.08	\$40,355.24	\$6,362.41	\$27,056.92	\$77,814.65	224%	(\$43,050)
						\$0.00		

(Prepared by Tracy Chen, NRP PAC Co-Treasurer, May 31, 2025)

Norma Rose Point PAC Gaming Grant Account Budget Updated May 31, 2025

ASSETS	Budgeted	Q1	Q2	Q3	Q4	YTD Actuals	Remaining Budget
Bank Account (approx) June 15, 2024	\$34,275.87	\$32,752	\$44,979	\$42,706	\$ 37,448.62	\$37,449	
Grant Received							
Grant Received 2024/2025	\$15,260.00	\$0	\$15,220	\$0	\$0	\$15,220	\$40
TOTAL RECEIVED	\$15,260.00	\$0	\$15,220	\$0	\$0	\$15,220	\$40
EXPENSES							
Administrative							
BCC-PAC Membership Fee	\$75.00	\$0	\$0	\$0	\$0	\$0	\$75
Subtotal	\$75.00	\$0	\$0	\$0	\$0	\$0	\$75
Extra-Curricular Clubs & Events							
Grade 7 Leaving Ceremony	\$1,500.00	\$0	\$0	\$0	\$0	\$0	\$1,500
School Clubs	\$1,500.00	\$0	\$1,813	\$66	\$0	\$1,879	(\$379)
Sports Equipment and Events	\$2,000.00	\$0	\$0	\$0	\$0	\$0	\$2,000
School Events	\$5,000.00	\$333	\$862	\$0	\$668	\$1,863	\$3,137
Extracurricular Competitions	\$2,000.00	\$0	\$0	\$0	\$0	\$0	\$2,000
Subtotal	\$12,000.00	\$333	\$2,675	\$66	\$668	\$3,742	\$8,258
Supportive							
Field Trips (\$20/student)	\$15,200.00	\$0	\$318	\$2,206	\$4,590	\$7,114	\$8,086
Subtotal	\$15,200.00	\$0	\$318	\$2,206	\$4,590	\$7,114	\$8,086
TOTAL EXPENSES	\$27,275.00	\$333	\$2,993	\$2,272	\$5,258	\$10,856	\$16,419
					Check	\$0	

(Prepared by Tracy Chen, NRP PAC Co-Treasurer May 31, 2025)

• Proposed 2025-26 Budget:

- Adding expenses and revenue for Spring Fair and Yearbook
- Parent Education Workshops will increase to accommodate Saleema Noon workshops annually
- Nature fund won't be included, as it was confusing and wasn't used this year
- Removing Accounting Software and Tech Lab lines, as they aren't needed

Norma Rose Point PAC
Main Account Budget
Proposal
FY 2025 - 2026

ASSETS		2025-2026 Budget	2024-2025 Budget
Bank Account (approx)			
REVENUE			
Lunch Program	\$40,000.00	\$40,000.00	Keep
Spring Fair	\$10,000.00	\$2,500.00	\$10k based 2024-2025 lower end actuals
BC Fresh to You	\$500.00	\$500.00	
Orange T-shirt proceeds	\$0.00	\$0.00	
Apparel Fundraiser	\$0.00	\$0.00	
Winter Festival Fundraiser	\$0.00	\$0.00	
Pride Week	\$0.00	\$0.00	
Helping Hands	\$0.00	\$0.00	
Purdy's	\$0.00	\$0.00	
Yearbook	\$18,500.00	\$0.00	\$18500
Various Fundraiser	\$0.00	\$0.00	
TOTAL REVENUE	\$69,000.00	\$43,000.00	
EXPENSES			
Administrative			
Lunch Software Fee	\$315.00	\$315.00	Keep
Babysitting for PAC Meetings	\$500.00	\$500.00	Keep
Snacks for PAC Meetings	\$1,000.00	\$1,000.00	Keep
Printing	\$500.00	\$500.00	Keep
Stationery	\$500.00	\$1,000.00	Down to \$500
Website Fee	\$150.00	\$150.00	Keep
Accounting Software	\$0.00	\$400.00	Not to budget for FY2025/2026
Zoom License	\$200.00	\$200.00	Keep
E-Transfer Banking Fees	\$100.00	\$100.00	Keep
Miscellaneous	\$200.00	\$200.00	Keep
Subtotal	\$3,465.00	\$4,365.00	

Norma Rose Point PAC
Main Account Budget Proposal
Continued
FY 2025 - 2026

Events & Committee Activities			
Staff Appreciation Lunches/Gifts	\$3,000.00	\$3,000.00	Keep
Parent Education Workshops	\$4,000.00	\$800.00	\$2500++\$1.5k (Nidhi art workshop x 4 sessions)
Newcomers and Parent Connections Workshops	\$500.00	\$800.00	\$500
School Events	\$30,000.00	\$5,000.00	Spring Fair (\$20k)+\$10k
Communications Coordinators (\$500/camera x 2)	\$1,000.00	\$0.00	\$1000
Yearbook	\$18,500.00	\$0.00	\$18500
Orange T-shirt	\$0.00	\$0.00	
Subtotal	\$57,000.00	\$9,600.00	
Supportive			
Helping Hand	\$1,500.00	\$1,500.00	Keep
NRP Teachers Classroom Fund	\$6,400.00	\$6,400.00	Keep
Foods Class Fund	\$2,000.00	\$2,000.00	Keep
Music Class Fund	\$2,000.00	\$2,000.00	Keep
Library Fund	\$2,000.00	\$2,000.00	Keep
Counseling Fund	\$2,000.00	\$2,000.00	\$400
Nature Fund	\$0.00	\$2,000.00	Not in budget for FY2025/2026
NRP LST Classroom Fund	\$900.00	\$900.00	Keep
NRP SSAs	\$500.00	\$500.00	Keep
Parent Volunteer Support	\$1,500.00	\$1,500.00	Keep
Tech Lab	\$0.00	\$0.00	Not in budget for FY2025/2026
Subtotal	\$18,800.00	\$20,800.00	
TOTAL EXPENSES	\$79,265.00	\$34,765.00	

Norma Rose Point PAC Gaming Grant Budget Proposal FY 2025-2026

ASSETS	2025-2026 Budget	2024-2025 Budget
Bank Account (approx) June 15, 2025		
Grant Received		
Grant Received 2024/2025	\$15,260.00	\$15,260.00 Keeps the same (based on # of students)
TOTAL RECEIVED	\$15,260.00	\$15,260.00
EXPENSES		
Administrative		
BCC-PAC Membership Fee	\$75.00	\$75.00 Keep
Subtotal	\$75.00	\$75.00
Extra-Curricular Clubs & Events		
Grade 7 Leaving Ceremony	\$1,500.00	\$1,500.00 Keep
School Clubs	\$1,500.00	\$1,500.00 Keep
Sports Equipment and Events	\$2,000.00	\$2,000.00 Keep
School Events	\$5,000.00	\$5,000.00 Keep
Extracurricular Competitions	\$2,000.00	\$2,000.00 Keep
Subtotal	\$12,000.00	\$12,000.00
Supportive		
Field Trips (\$20/student)	\$15,200.00	\$15,200.00 Keep
Subtotal	\$15,200.00	\$15,200.00
TOTAL EXPENSES	\$27,275.00	\$27,275.00

(Prepared by Tracy Chen, NRP PAC Co-Treasurer May 31, 2025)

MOTION: To approve the proposed 2025-26 PAC budget.
MOVED: Kar-Yee; Seconded: Soodeh; All in favor, Carried.

6. PAC ANNUAL REPORT

- **Programming & Events Report:** New events included Homecoming, Snow Ball dance, Winter Fest, & Skate Night
 - PAC Welcome Back
 - Terry Fox Run
 - Homecoming Week, October 7-11
 - Halloween Costume Swap
 - Snowball Dance, December 10, over 200 attendees
 - Winter Fest, December 6, over 500 attendees
 - Winter Volunteer Appreciation
 - Staff Appreciation Lunches, December & May
 - Skate Night, February 1, over 400 attendees. Received a lot of positive feedback from parents.
 - Lunar New Year Lion Dance, January 28
 - Parent Education Workshop: Social-Emotional Learning

- Spring Fair, May 9, 6th annual event
 - 1,500 attendees; 85 adult volunteers; 13 Gr 7 volunteers; 5 committee members; 12 community organizations; 1,600 drinks donated by Save-On Foods; \$14,000 in ticket sales; \$1,100 in food truck donations; \$2,200 silent auction; \$1,203 Gr 7 Bake Sale; \$17,400 total expenses
- Multicultural Art Project: Four classes in Khatsalano Community (Gr 6 & 7) participated in an immersive collaborative art project with local artist Nidhi Raina to explore themes of identity, belonging, and sustainability. Installing in the atrium soon.
- Walk, Bike, Roll to School Week
- Pride Week
- **Fundraisers and Special Projects:** Terry Fox Run, Orange T-Shirts, BC Fresh to You, Purdy's, NRP Apparel Fundraiser, Helping Hands, Lunch Program, Yearbook, Tech Lab Revamp
 - Terry Fox Run: NRP placed in the top 50 BC Terry Fox Fundraisers of 2024 at 4th place; raised over \$10,000
 - Tech Lab Revamp: Built 14 student desktop computers, 1 teacher desktop computer, purchased primary grade coding games

Adjourned: 6:16 pm

nrppac.ca

rosepointpac@gmail.com