

## NRP PAC GENERAL MEETING MINUTES

February 5, 2025

6:30 - 7:30 pm

Zoom Meeting

**Call to order:** 6:30 pm

**Greeting and Land Acknowledgment:** With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xwməθkwəy̓ əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətaʔ (Tsleil-Waututh Nation).

### 1. ADOPTION OF THE AGENDA

**MOTION:** To adopt the agenda for today's meeting.

**MOVED:** Kar-Yee; Seconded: Michelle; All in favor, Carried.

### 2. APPROVAL OF PREVIOUS PAC MEETING MINUTES ON NOVEMBER 20, 2024

**MOTION:** To approve the November 20, 2024 PAC meeting minutes.

**MOVED:** Pooja; Seconded: Martha; All in favor, Carried.

### 3. NRP STAFF REPORT: Principal Henry Peters

- Positive environment in school this year; some of that is being able to adapt to change.
- Three kindergarten classes sang at Seasons Retirement Community. Interaction between kindergarteners and seniors was positive.
- Last formal reports were in December, more coming up in March. If we follow mastery teaching, we want all students to be at the proficient level. We know there are students who need additional support, and some need additional challenges.
- Do you find that we as a school are easy get a hold of? When there is a concern, do you feel there's an open door, or do you feel shut down? Do you feel we are accessible? If you don't feel welcomed or included, let us know. There are always things we can learn.
- Safety: Ice is an issue despite efforts by staff. We do not have snowball fights or face washing with snow. Building with snow is encouraged. Hill near the basketball court is icy and too dangerous for sliding.
- Khats community did a celebration of learning and shared their work examining how a person or moment in history had an impact. Families came as well. Seeing some great things happening at our school.

Q: Is it possible to share Grade 7 graduation dates on the NRP app calendar?

A: Yes, we can add year-end camps and graduation dates as soon as we have them.

Q: Are there any graduation ceremony for other grades?

A: Some schools acknowledge kindergarteners, but there aren't any other ceremonies planned.

Q: Does NRP have an AED on site?

A: No, but PAC can advocate to get one in our school. Read about [Vancouver District PAC efforts here](#).

### 4. 2024-2025 BUDGET UPDATE

- Lunch program is going well, halfway to our budgeted goal of \$40,000
- \$10,000 in fundraising, all above what was budgeted
- School event expenses are being used more this year, and additional fundraising covers any unexpected expenses
- School clubs went over budget due to t-shirt purchases for the choir and dance team
- Helping hands fund is available to families; reach out to the principals for more information

Norma Rose Point PAC  
Main Account Budget Update  
Updated December 31, 2024

ASSETS	Budgeted	Q1	Q2	YTD Actuals	YTD Actuals/Budget %	Remaining Budget
Bank Account (approx)	\$122,585.28	\$64,897.43	\$53,753.34	\$53,753.34		
<b>REVENUE</b>						
Lunch Program	\$40,000.00	\$5,517.11	\$14,706.27	\$20,223.38	51%	-\$19,777
Spring Fair	\$2,500.00	\$0.00	\$0.00	\$0.00	0%	-\$2,500
BC Fresh to You	\$500.00	\$0.00	\$520.00	\$520.00	104%	\$20
Orange T-shirt proceeds	\$0.00	\$0.00	\$3,115.00	\$3,115.00	N/A	\$3,115
Apparel Fundraiser	\$0.00	\$0.00	\$1,628.66	\$1,628.66	N/A	\$1,629
Winter Festival Fundraiser	\$0.00	\$0.00	\$2,498.00	\$2,498.00	N/A	\$2,498
Helping Hands	\$0.00	\$0.00	\$295.00	\$295.00	N/A	\$295
Various Fundraiser	\$0.00	\$0.00	\$2,405.97	\$2,405.97	N/A	\$2,406
<b>TOTAL REVENUE</b>	<b>\$43,000.00</b>	<b>\$5,517.11</b>	<b>\$19,969.93</b>	<b>\$25,487.04</b>		<b>-\$17,513</b>
<b>EXPENSES</b>						
<b>Administrative</b>						
Lunch Software Fee	\$315.00	\$315.00	\$0.00	\$315.00	100%	\$0
Babysitting for PAC Meetings	\$500.00	\$0.00	\$120.00	\$120.00	24%	\$380
Snacks for PAC Meetings	\$1,000.00	\$237.17	\$0.00	\$237.17	24%	\$763
Printing	\$500.00	\$13.56	\$0.00	\$13.56	3%	\$486
Stationery	\$1,000.00	\$31.23	\$150.01	\$181.24	18%	\$819
Website Fee	\$150.00	\$126.00	\$0.00	\$126.00	84%	\$24
Accounting Software	\$400.00	\$0.00	\$0.00	\$0.00	0%	\$400
Zoom License	\$200.00	\$0.00	\$0.00	\$0.00	0%	\$200
E-Transfer Banking Fees	\$100.00	\$0.00	\$3.60	\$3.60	4%	\$96
Miscellaneous	\$200.00	\$81.00	\$148.34	\$229.34	115%	-\$29
<b>Subtotal</b>	<b>\$4,365.00</b>	<b>\$803.96</b>	<b>\$421.95</b>	<b>\$1,225.91</b>		<b>\$3,139</b>
<b>Events &amp; Committee Activities</b>						
Staff Appreciation Lunches/Gifts	\$3,000.00	\$0.00	\$1,792.94	\$1,792.94	60%	\$1,207
Parent Education Workshops	\$800.00	\$0.00	\$0.00	\$0.00	0%	\$800
Newcomers and Parent Connections Workst	\$800.00	\$40.83	\$67.88	\$108.81	14%	\$691
School Events	\$5,000.00	\$0.00	\$4,383.74	\$4,383.74	88%	\$616
Orange T-shirt	\$0.00	\$2,369.65	\$0.00	\$2,369.65	N/A	-\$2,370
<b>Subtotal</b>	<b>\$9,600.00</b>	<b>\$2,410.58</b>	<b>\$6,244.56</b>	<b>\$8,655.14</b>		<b>\$945</b>
<b>Supportive</b>						
Helping Hand	\$1,500.00	\$200.00	\$775.00	\$975.00	65%	\$525
NRP Teachers Classroom Fund	\$6,400.00	\$233.50	\$1,155.17	\$1,388.67	22%	\$5,011
Foods Class Fund	\$2,000.00	\$0.00	\$162.78	\$162.78	8%	\$1,837
Music Class Fund	\$2,000.00	\$0.00	\$45.00	\$45.00	2%	\$1,955
Library Fund	\$2,000.00	\$0.00	\$0.00	\$0.00	0%	\$2,000
Counseling Fund	\$2,000.00	\$0.00	\$597.30	\$597.30	30%	\$1,403
Nature Fund	\$2,000.00	\$0.00	\$293.95	\$293.95	15%	\$1,706
NRP LST Classroom Fund	\$900.00	\$392.04	\$601.11	\$993.15	110%	-\$93
NRP SSAs	\$500.00	\$0.00	\$0.00	\$0.00	0%	\$500
Parent Volunteer Support	\$1,500.00	\$0.00	\$486.42	\$486.42	32%	\$1,014
Tech Lab	\$0.00	\$0.00	\$29,320.07	\$29,320.07	N/A	-\$29,320
<b>Subtotal</b>	<b>\$20,800.00</b>	<b>\$825.54</b>	<b>\$33,436.80</b>	<b>\$34,262.34</b>		<b>-\$13,462.34</b>
<b>TOTAL EXPENSES</b>	<b>\$34,765.00</b>	<b>\$4,040.08</b>	<b>\$40,103.31</b>	<b>\$44,143.39</b>		<b>-\$9,378</b>

(Prepared by Tracy Chen, NRP PAC Co-Treasurer, Dec 31, 2024)

**Norma Rose Point PAC**  
**Gaming Grant Account Budget**  
Updated December 31, 2024

<b>ASSETS</b>	<b>Budgeted</b>	<b>Q1</b>	<b>Q2</b>	<b>YTD Actuals</b>	<b>YTD Actuals/Budget %</b>	<b>Remaining Budget</b>
Bank Account (approx) June 15, 2024	<b>\$34,275.87</b>	<b>\$32,752</b>	<b>\$46,024</b>	<b>\$46,024</b>		
<b>Grant Received</b>						
Grant Received 2024/2025	\$15,260.00	\$0	\$15,220	\$15,220	100%	\$40
<b>TOTAL RECEIVED</b>	<b>\$15,260.00</b>	<b>\$0</b>	<b>\$15,220</b>	<b>\$15,220</b>		<b>\$40</b>
<b>EXPENSES</b>						
<b>Administrative</b>						
BCC-PAC Membership Fee	\$75.00	\$0	\$0	\$0	0%	\$75
<b>Subtotal</b>	<b>\$75.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$75</b>
<b>Extra-Curricular Clubs &amp; Events</b>						
Grade 7 Leaving Ceremony	\$1,500.00	\$0	\$0	\$0	0%	\$1,500
School Clubs	\$1,500.00	\$0	\$1,813	\$1,813	121%	<b>-\$313</b>
Sports Equipment and Events	\$2,000.00	\$0	\$0	\$0	0%	\$2,000
School Events	\$5,000.00	\$333	\$862	\$1,195	24%	\$3,805
Extracurricular Competitions	\$2,000.00	\$0	\$0	\$0	0%	\$2,000
<b>Subtotal</b>	<b>\$12,000.00</b>	<b>\$333</b>	<b>\$2,675</b>	<b>\$3,008</b>		<b>\$8,992</b>
<b>Supportive</b>						
Field Trips (\$20/student)	\$15,200.00	\$0	\$318	\$318	2%	\$14,882
<b>Subtotal</b>	<b>\$15,200.00</b>	<b>\$0</b>	<b>\$318</b>	<b>\$318</b>		<b>\$14,882</b>
<b>TOTAL EXPENSES</b>	<b>\$27,275.00</b>	<b>\$333</b>	<b>\$2,993</b>	<b>\$3,326</b>		<b>\$23,949</b>

(Prepared by Tracy Chen, NRP PAC Co-Treasurer December 31, 2024)

## 5. FUNDRAISING & EVENTS REPORT

- Volunteer Appreciation event held in November
- Purdy's Fundraiser in November/December raised \$2,700, separate \$370 for Grade 7
- Winter Festival raised funds via silent auction, was well-supported by sponsors. Included choir performances, Kids' Market. Would be good to get feedback from families, contact at [nrppaccochair@gmail.com](mailto:nrppaccochair@gmail.com).
- Snowball Dance ticket sales raised funds, though DJ was paid from event funds. Held on a Tuesday evening; Friday night might be even more well attended.
- Staff Appreciation Lunch went well
- Skate Night held on February 1, over 300 people participated, positive feedback from families. Could repeat next year.

## 6. UPCOMING EVENTS & FUNDRAISERS

- NRP T-Shirt Sale ends Friday, Feb 7. Pick-up will be at the school. Sizing is the same as last year, using Gildan, a Canadian company.
- Social Emotional Learning Parent Education Workshop on April 23, 6:30-8:00 pm. Presented by Dr. Jacquie Maloney & Fatemeh (Emma) Arian Nejad.
  - Challenging to get speakers on a volunteer basis. PAC will discuss use of funds.
  - Working on a DEI workshop, perhaps for Pride Week
  - Volunteers and feedback welcome. Contact us at [nrppacparented@gmail.com](mailto:nrppacparented@gmail.com).

### Spring Fair on Friday, May 9

- Budget expanded to account for inflation and increase in attractions

**MOTION:** To approve the 2025 Spring Fair budget (see below).

**MOVED:** Kar-Yee; Seconded: Pooja; All in favor, Carried.

Q: Is there an estimate of ticket sales that would offset costs? What was the budget last year?

A: Previous budget was \$15,000, made \$2,500 last year. Goal is not to raise funds, but to provide a good community event; want to balance expenses with income. Increased costs due to increased activities and inflation.

Q: Was anything sponsored last year?

A: Yes, drinks were sponsored through Polygon, donations made for the silent auction. Working on sponsors for this year. Receive many in-kind donations.

# Spring Fair

## budget approval

**Spring Fair Total: \$18,929.14**

**Recover Costs Through:**

- Slight increase in tickets per ride/attractions
- Sponsorship Opportunities
- Silent Auction
- Food sales

**Motion for approval for \$18,929.14**

Rides	\$10,829.50
Entertainment	\$3,615.90
Rentals	\$718.74
Food booth	\$1,040.00
Print	\$265.00
Administrative	\$295.00
Face Paint	\$250.00
Volunteer Support	\$850.00
Pizza for Entertainment	\$100.00
Gifts for NRP Staff	\$325.00
Custodial Staff	\$420.00
Tickets	\$220.00
	\$18,929.14

**Pride Week June 16-20**

# Pride Week

## budget approval

**Pride Week Total: \$4000**

**Potential Funding from RBC: \$1500**

**Requested Funding from PAC: \$2500**

**Motion for approval for \$2500**

Drag storytime	\$400
Karate weeklong workshops	\$1,000
Dance weeklong workshops	\$1,000
Decorations	\$200
Print Costs Comic Book Workshop	\$150
Posting/Marketing	\$50
Volunteer Appreciation Lunch	\$250
Stickers	\$120
Wristbands	\$150
Bead workshop	\$100
Freebies	\$100
Bubbles	\$100
Facepaint	\$100
Atrium display	\$80
Total:	\$3,800

- Budget will cover expenses for week-long programming, events, supplies
- \$1500 provided by TD Bank, hoping for another \$1500 from RBC. Requesting \$2500 from PAC, though it may be less if RBC comes through.

**MOTION:** To approve the Pride Week budget.

**MOVED:** Nicole; Seconded: Yawen; All in favor, Carried.

## **7. MULTICULTURAL COMMITTEE**

- Committee of four working on artistic programming instead of a single day or week-long event, taking into account feedback from previous years. Extension of curriculum on identity and belonging.
- Reach out with feedback on previous events, input on future at [rosepointpac@gmail.com](mailto:rosepointpac@gmail.com).

## **8. TECH LAB UPDATES**

- Computers are installed, including 14 student computers and one teacher computer. Waiting for VSB to install software.
- Primary grade coding games just came in this week.

Q: Are the computers connected to the internet? It would be a concern about what kids search.

A: Yes, VSB will be in control of the software and internet access. Used for educational purposes under teacher supervision only. Students are taught appropriate use as with all other education tech. Grateful for the computer upgrades. Teachers set expectations about what is acceptable. Lab is locked and can only be accessed with a teacher.

## **9. GENERAL**

- Subscribe to website newsletter to get more information, particularly about after school programs.
- UBC Community Engagement event regarding Wesbrook neighborhood development next Tuesday at 9 am in the Multipurpose Room
- PAC Executive Team is recruiting for next school year. Contact [rosepointpac@gmail.com](mailto:rosepointpac@gmail.com). Help out the community. You get what you put in!

Q: What is the email address for sending photos to the yearbook committee? What is the deadline for sending pictures?

A: [mailto:rosepointyearbook@gmail.com](mailto:mailto:rosepointyearbook@gmail.com) Deadline is the end of March. New students may also submit photos via the same email.

**Adjourned:** 7:26 pm

[nrppac.ca](http://nrppac.ca)

[rosepointpac@gmail.com](mailto:rosepointpac@gmail.com)