

NRP PAC GENERAL MEETING MINUTES

September 18, 2024
6:30pm - 7:30pm
Learning Commons, NRP

Call to Order: 6:35 pm

Greeting and Land Acknowledgment: With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xwməθkwəy̓ əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).

1. ADOPTION OF THE AGENDA

MOTION: To adopt the agenda for today's meeting.

MOVED: Molly; Seconded: Sarah; All in favour, Carried.

2. APPROVAL OF PREVIOUS PAC MEETING MINUTES ON JUNE 18, 2024

MOTION: To approve the June 18, 2024 PAC Meeting Minutes.

MOVED: Paul; Seconded: Yash; All in favour, Carried.

3. NRP STAFF REPORT: Principal Henry Peters, Vice Principal Julia Clark

- Welcome. PAC helps the school in many ways, including funding for things such as field trips and learning resources.
- Approachable and accessible administrators; no appointments necessary. Feel free to come and talk to Mr. Peters.
- Personal digital devices from home must be turned off and put away during school hours. The school cannot be responsible for personal items. Digital devices are sometimes used for educational purposes in the classroom, as appropriate.
- Safe access to school act: Signs and protesters have to stay 20 meters from school grounds and activities for the safety of students.
- Family requests to modify the school day for individual students: Consequences to altering the schedule include inability of staff to report out or assess parts of that student's instruction.
- Curriculum and instruction: Assessment is communicated to parents via two informal conferences and three formal reports. Upcoming open house is an opportunity to informally communicate with teachers.
- Volunteer Conduct Agreement from VSB is to be used for everyone volunteering this year. The form outlines major VSB policies and a code of conduct for working with children. Privacy and confidentiality are to be maintained while volunteering; can reach out to teachers if needed.
- Late students must sign in and pick up a pink slip to give to their teacher so admin doesn't have to call parents.

4. KINDERGARTEN TEACHER REPRESENTATIVES: Mr. Carter

- Unable to attend.

5. VOTING IN 2024-2025 PAC EXECUTIVE COMMITTEE MEMBERS: PAC Chair, Hannie

NAME	POSITION
Hannie Chia	Co-Chair
Kar-Yee Yuen	Co-Chair
Michelle Cheong	Vice Chair/Co-Treasurer
Tracy Chen	Co-Treasurer
Liz Reuter	Secretary
Brandon Trajano	Co-Event Coordinator
Nicole Kraumanis	Co-Event Coordinator
Yawen Ho	Lunch Coordinator
Kai-Yu Zhang*	Lunch Co-Coordinator
Iris Choi	Lunch Volunteer Coordinator
Martha Bloem-Reddy*	Communications & Connection Liaison
Pooja Kaigala*	Parent Education Coordinator
Atul Gadhia	VSB DPAC Representative
Jake Raynard	Member at Large
Yuki Namekawa	Member at Large
Kristen Haase	Member at Large
Cristina Schaurich	Member at Large

*Updates since June 18, 2024 meeting
Vacant position: Fundraising

MOTION: To elect the above 2024-2025 PAC Executive Committee in asterisks

MOVED: Jackie; Seconded: Angela; All in favour, Carried.

MOTION: To approve additional signing authorities, Tracy Chen (Co-Treasurer) & Brandon Trajano (Event Coordinator).

MOVED: Jackie; Seconded: Veronica; All in favour, Carried.

6. 2024-2025 PAC ANNUAL BUDGET UPDATE: PAC Chair, Hannie & Co-Chair, Kar-Yee

Norma Rose Point PAC Main Account Budget Proposal (Fiscal Year July 1, 2024 - June 30, 2025)

ASSETS	Budgeted	Notes
Bank Account (approx)	\$122,585.28	(as of June 14, 2024)
REVENUE		
Lunch Program	\$40,000.00	(increased from \$30,000)
Spring Fair	\$2,500.00	
BC Fresh to You	\$500.00	
Apparel Fundraiser	-	
TOTAL REVENUE	\$43,000.00	
EXPENSES		
Administrative		
Lunch Software Fee	\$315.00	
Babysitting for PAC Meetings	\$500.00	
Snacks for PAC Meetings	\$1,000.00	
Printing	\$500.00	
Stationery	\$1,000.00	
Website Fee	\$150.00	
Accounting Software	\$400.00	
Zoom License	\$200.00	
E-Transfer Banking Fees	\$100.00	
Miscellaneous	\$200.00	
Subtotal	\$4,365.00	

Events & Committee Activities		
Staff Appreciation Lunches/Gifts	\$3,000.00	(increased from \$2500)
Parent Education Workshops	\$800.00	(4 workshops)
School Events	\$5,000.00	(Small school afternoon/evening events throughout the year)
Subtotal	\$8,800.00	
Supportive		
Helping Hand	\$1,500.00	
NRP Teachers Classroom Fund	\$6,400.00	(Changed into 7 categories from NRP Learning Communities (\$9,000); 32 divisions at \$200 ea)
Foods Class Fund	\$2,000.00	
Music Class Fund	\$2,000.00	(Instrument purchases and repairs)
Library Fund	\$2,000.00	(Books and resources)
Counseling Fund	\$2,000.00	(Books and resources)
Nature Fund	\$2000.00	(Outdoor activities, equipment, gardening)
NRP LST Classroom Fund	\$900.00	(9 communities = 9 LSTs at \$100 ea)
NRP SSAs	\$500.00	(10 SSAs at \$50 ea)
Parent Volunteer Support	\$1,500.00	
Subtotal	\$18,800.00	
TOTAL EXPENSES	\$31,965.00	

BALANCE

End of Year Cash on Hand (estimate)

(Prepared by Hannie Chia, NRP PAC Chair and Michelle Cheong, NRP PAC Secretary, June 16, 2024)

Norma Rose Point PACG
Gaming Grant Account Budget
(Fiscal Year July 1, 2024 - June 30, 2025)

ASSETS	Budgeted
Bank Account (approx) June 15, 2024	\$34,275.87
Grant Received	
Projected 2024/2025	\$15,260.00
TOTAL RECEIVED	\$15,260.00
EXPENSES	
Administrative	
BCC-PAC Membership Fee	\$75.00
Subtotal	\$75.00
Extra-Curricular Clubs & Events	
Grade 7 Leaving Ceremony	\$1,500.00 (increased from \$1000)
School Clubs	\$1,500.00 (increased from \$500)
Sports Equipment and Events	\$2,000.00 (added)
School Events	\$5,000.00 (increased from \$3000)
Extracurricular Competitions	\$2,000.00 (increased from \$1500)
Subtotal	\$12,000.00
Supportive	
Field Trips (\$20/student)	\$15,200.00 (increased from \$15/student)
Subtotal	\$15,200.00
TOTAL EXPENSES	\$27,275.00

(Prepared by Hannie Chia, NRP PAC Chair and Michelle Cheong, NRP PAC Secretary, June 15, 2024)

- Main account used for administrative work, such as babysitters for PAC meetings
- Staff appreciation lunches budget increased from last year
- Adding parent education workshops
- Helping Hands program provides financial aid to families
- Teacher funds: Each teacher gets \$200 to spend on supplies. Resource teachers will each get \$2000, as they support all students.
- Nature fund to better utilize Pacific Spirit Regional Park
- Gaming Grant funds are for school-wide activities, such as school clubs, extracurricular competitions, field trips. Applications available to develop new clubs in the school office.
- Newcomers and Parent Connections budget line added
 - PAC builds community, connects parents with school, greatly impacts the school community
 - Communication and connection: Monthly newsletter, subscribe to email updates via PAC website
 - Organize parent workshops
 - Recruiting Class Representatives: Connect with other parents in your child's class, set up a WhatsApp group, keep everyone connected with school and PAC updates

MOTION: To approve budget for Newcomers and Parent Connections (four workshops, \$800 total).

MOVED: Nicole; Seconded: Aditi; All in favour, Carried.

7. UPCOMING EVENTS: PAC Co-Chair, Kar-Yee

- **Fundraisers:** BC Fresh to You, order by October 14
Purdy's Chocolate, order by November 29
- **Give Back Programs:** PAC Helping Hands
Urban Native Youth Association - Orange shirt fundraiser
CampOUT! for queer youth

- **Lunch Program**

Four vendors: Bittersweet Kitchen, Libby's Kitchen, Minato Sushi, Pizza Pizza
Adding Subway, new vendor for Fall 2024
Deliver about 150 meals per day
Link for ordering is in the school app

- **Upcoming Events:**

National Day for Truth and Reconciliation, September 30 (observed September 27)
Terry Fox Run, October 2; volunteers should contact Nicole at nrppacevents@gmail.com
Homecoming Week, October 7-11; volunteers needed to make events happen during school hours
Parent Education Workshop, October 16, on social emotional learning
Halloween Costume Swap, October 17

- **Future Events:**

Parent Education Workshops
Newcomer Connections
Movie Nights
Winter Festival - New this year, feature kids' market, choir caroling
Winter Dance - December 10 evening family dance with DJ Rachel
Multicultural Week - Need a committee lead volunteer
Spring Fair
Bike 2 School
Pride Week

Q: Is there any teaching in the classroom about the National Day for Truth and Reconciliation or Terry Fox Run?

A: Yes, varies by classroom and teacher.

Q: What is Homecoming Week?

A: A way to celebrate the school and foster school spirit, and an opportunity for former students to return and participate in school spirit activities.

Q: What is needed from Homecoming volunteers?

A: Behind-the-scenes planning and running events. Shifts for the Friday pep rally, which is an hour long during the school day. Interested parents should contact Nicole at nrppacevents@gmail.com.

8. COMMITTEES: PAC Co-Chair, Kar-Yee

- Yearbook is full, others need volunteers
- Playground
- Multicultural Week – Need a lead volunteer
- Spring Fair

9. GENERAL Q&A

Q: PAC website only has one after school program listed.

A: Programs are run independently of PAC and NRP, and we are waiting on information from those organizations. Will post again. Announcements are also made in school to let students know about these activities.

Q: Amazon link is still listed on the PAC website.

A: Will be removed, as it is not active.

Q: Transport safety to and from school.

A: RCMP monitor the roundabout. Student volunteers are trained and helping for 20 minutes. Leadership opportunities for upper grades will be announced soon, including safety patrol. Intersection of Ortona and Acadia Roads has been an issue for many years. Walking school bus worked well in the past; was a UNA initiative in which parents led a group of students from their neighborhood. Could be organized again if interested parents contact the UNA.

Adjourned: 7:32 pm

<https://nrppac.ca>
rosepointpac@gmail.com

Upcoming PAC Meetings

November 20, 2024 (Zoom)

January 22, 2025 (Zoom)

March 12, 2025 (Zoom)

April 9, 2025 (In-Person)

AGM: June 18, 2025 (In-Person)