

NRP PAC GENERAL MEETING MINUTES

June 18, 2024

6:30pm - 7:30pm

Learning Commons, NRP

Call to Order: 6:35 pm

Greeting and Land Acknowledgment: With deep gratitude and respect, I am honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).

1. ADOPTION OF THE AGENDA

MOTION: To adopt the agenda for today's meeting.

MOVED: Nicole; Seconded: Yawen; All in favour, Carried.

2. APPROVAL OF PREVIOUS PAC MEETING MINUTES ON APRIL 9, 2024

MOTION: To approve the April 9, 2024 PAC Meeting Minutes.

MOVED: Atul; Seconded: Candice; All in favour, Carried.

3. NRP STAFF REPORT – Principal, HENRY PETERS; Vice Principal, ANDREA GREENHALGH

- "No man ever steps in the same river twice, for it's not the same river, and he's not the same man." (Heraclitus). Mr. Peters shared the quote with Grade 7s reminding them not to rush through the last 2 weeks of school as they will never have this experience again. Enjoy the moment where you are and when you are.

- Thank you to the PAC for the Staff Appreciation luncheon, the Spring Fair was great; the school does not take you all for granted — you're much appreciated.

- Digital Tech/Phone Use in School: A student phoned 911 on their phone watch for a very trivial thing -- digital tech is for teaching and learning. If your child brings a phone/watch to school, we ask that they put them away for safety and may only be used when instructed by the teacher to use in class. Please refer to the VSB email sent on June 14, 2024.

- I would like the school to be a safe place, a welcoming place, a playful place, where children don't have to think about the heavy news topics. Quoted: "We're doing a disservice when forcing politics on them when they are not informed enough to handle it". Reminder that there are multiple perspectives, values, and beliefs in our student/staff population. School should be a safe space where conversation may happen, but we need to be mindful that different perspectives exist.

- We're in the midst of organizing the school classes at the moment and the district will instruct the school when to move forward when students will be moved into their new classes

Q: What is the school's policy for children who bully other children?

A: Very complicated. There are policies about safety and consequences. There are policies for students with their specific needs. We give consequences or support for that specific child. Consequences are different for every student depending on their specific needs and first and foremost is that we want to make the school as safe as possible.

You may find information about safety in our Code of Conduct (no tolerance of violence, racism, etc.)

Specific incidences and what happens to a specific child may not be shared for privacy reasons.

4. PAC EXECUTIVE COMMITTEE ELECTION

NAME	POSITION
Hannie Chia	Co-Chair
Kar-Yee Yuen	Co-Chair
Michelle Cheong	Vice Chair/Co-Treasurer
Tracy Chen	Co-Treasurer
Elizabeth Reuter	Secretary
Yawen Ho	Lunch Coordinator
Iris Choi	Lunch Volunteer Coordinator
Brandon Trajano	Event Coordinator
Nicole Kraumanis	Event Coordinator
Atul Gadhia	DPAC Chair
Jake Raynard	Member at Large
Cristina Saurich	Member at Large
Kristen Haase	Member at Large
Yuki Namekawa	Member at Large

* Parent Education – Pooja Kaigala(vote in September 2024 meeting)

* Pencil in Communications Coordinator Julie Oya (vote in September 2024 meeting)

Vacant position:

Fundraising

MOTION: To elect the above 2024 – 2025 PAC Executive Committee.

MOVED: Carolina; Seconded: Pooja; All in favour, Carried.

5. 2023 – 2024 BUDGET OVERVIEW

MAIN ACCOUNT

Norma Rose Point PAC Main Account Budget Update - June 2024

(Fiscal Year July 1, 2023 - June 30, 2024)

ASSETS	Budgeted	Sept-Dec '23	Dec '23 - Feb 19, '24	Feb 19 - Apr 9, '24	Apr 9 - Jun 15, '24	
Bank Account (approx)	\$34,456.00	\$44,372.18	\$58,027.48	\$54,747.54	\$26,809.39	
REVENUE						Total Revenue
Lunch Program	\$30,000.00	\$21,943.86	\$42,430.53	\$46,495.42	\$51,073.35	\$51,073.55
Spring Fair	\$2,500.00	-	-	-	\$1954.30	\$1954.30
Spring Fair Grade 7 Bake Sale					\$831.60	\$831.60
Grade 7 Leaving Ceremony Fundraiser					\$530.00	\$530.00
BC Fresh to You	\$500.00	\$703.00	-	\$7.20	-	\$710.20
Apparel Fundraiser	-	-	\$1,106.26	-	-\$563.00	\$543.26
Yearbook Sale					\$1,286.62	\$1,286.62
TOTAL REVENUE	\$33,000.00	\$22,646.86	\$43,536.79	\$46,502.62	\$53,158.57	\$54,975.23
EXPENSES						Total Remaining
Administrative						
Lunch Software Fee	\$315.00	-	-	-	\$315.00	\$0.00
Babysitting for PAC Meetings	\$500.00	\$150.00	-	-	\$60.00	\$290.00
Snacks for PAC Meetings	\$1,000.00	\$268.73	\$86.45	-	\$113.17	\$531.65
Printing	\$300.00	-	-	-	\$330.61	-\$30.61
Stationery	\$200.00	-	\$147.13	-	\$10.84	\$42.03
Website Fee	\$150.00	\$147.00	-	-	-	\$3.00
Accounting Software	\$400.00	\$134.40	\$26.88	\$26.88	\$53.76	\$158.08
Zoom License	\$200.00	\$24.06	\$72.18	-	\$24.06	\$79.70
Miscellaneous	\$200.00	\$30.23	\$36.29	\$107.85	\$0.03	\$25.60
Subtotal	\$3,265.00	\$754.42	\$368.93	\$134.73	\$907.47	\$1,099.45
Events & Committee Activities						
Staff Appreciation Lunches/Gifts	\$2,500.00	\$1,292.67	-	-	-	\$1,207.33
Parent Education	\$800.00	-	-	-	\$371.83	\$428.17
School Events	\$15,000.00	\$4,042.06	\$2,273.18	-	\$7,095.84	\$1,588.92
Makedo Tools	\$500.00				\$540.78	-\$40.78
Subtotal	\$18,800.00	\$5,334.73	\$2,273.18	\$0.00	\$7,467.67	\$3,183.64
Supportive						
Body Science Workshop	\$1,391.00	\$1,391.25	-	-	-	-\$0.25
Helping Hand	\$1,500.00	-	-	-	-	\$1,500.00
NRP Learning Communities	\$9,000.00	\$1,024.69	\$206.61	\$463.28	\$3,147.19	\$4,158.23
Parent Volunteer Support	\$1,000.00	-	\$86.45	-	-	\$913.55
Subtotal	\$12,891.00	\$2,415.94	\$293.06	\$463.28	\$3,147.19	\$6,571.53
TOTAL EXPENSES	\$34,956.00	\$8,505.09	\$2,935.17	\$598.01	\$11,522.33	\$10,854.62

BALANCE

End of Year Cash on Hand (estimate)

(Prepared by Hannie Chia, NRP PAC Chair and Michelle Cheong, NRP PAC Secretary, June 15, 2024)

GAMING GRANT ACCOUNT

Norma Rose Point PAC

Gaming Grant Account Budget Update - June 15, 2024

(Fiscal Year July 1, 2023 - June 30, 2024)

ASSETS	Budgeted	Sept-Dec 23	Dec '23 - Feb 19, '24	Feb 19 - Apr 9, '24	Apr 9 - Jun 15, '24	Remaining
Bank Account (approx)	\$25,835.00	\$23,496.21	\$21,081.07	\$17,697.25	\$34,275.87	\$34,275.87
Grant Received						
2023/2024	\$15,260.00	-	-	-	-	
TOTAL RECEIVED	\$15,260.00	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENSES						
Administrative						
Event Banners	\$700.00	\$750.46	-	-	-	-\$50.46
BCC-PAC Membership Fee	\$75.00	\$75.00	-	-	-	\$0.00
Subtotal	\$775.00	\$825.46	\$0.00	\$0.00	\$0.00	-\$50.46
Program Support						
Playground Landscape Architect and Survey	\$2,500.00	-	-	-	-	\$2,500.00
Cabinet for Hot Lunch Program	\$160.00	\$176.95	-	-	-	-\$16.95
Subtotal	\$2,660.00	\$176.95	\$0.00	\$0.00	\$0.00	\$2,483.05
Extra-Curricular Clubs & Events						
Grade 7 Leaving Ceremony	\$1,000.00	-	-	-	-	\$1,000.00
School Clubs	\$500.00	-	-	\$246.05	\$218.24	\$35.71
School Events	\$3,000.00	\$878.38	\$250.00	\$974.64	\$345.50	\$551.48
Extracurricular Competitions	\$1,500.00	-	-	-	\$197.88	\$1,302.12
Subtotal	\$6,000.00	\$878.38	\$250.00	\$1,220.69	\$761.62	\$2,889.31
Supportive						
Field Trips (\$15/student)	\$11,400.00	\$1,470.00	\$1,230.00	\$1,152.29	\$5,351.45	\$2,196.26
Equipment for use during recess/Playground	\$5,000.00	-	\$98.74	-	-	\$4,901.26
Subtotal	\$16,400.00	\$1,470.00	\$1,230.00	\$1,152.29	\$5,351.45	\$7,097.52
TOTAL EXPENSES	\$25,835.00	\$3,350.79	\$1,480.00	\$2,372.98	\$6,113.07	\$13,316.84

(Prepared by Hannie Chia, NRP PAC Chair and Michelle Cheong, NRP PAC Secretary, June 15, 2024)

Q: Why was the recess equipment fund not used in the 2023-2024 budget?

A: The fund was not used this year because there was effective method to keep track of the equipment and the office didn't want to hold/manage a check-out system. VP Clark and Mr. Peters are planning to recruit older students to help manage recess equipment and a check-in check-out protocol next year.

6. 2024 – 2025 BUDGET PROPOSAL

MAIN ACCOUNT

Norma Rose Point PAC Main Account Budget Proposal

(Fiscal Year July 1, 2024 - June 30, 2025)

ASSETS

	Budgeted	Notes
Bank Account (approx)	\$122,585.28	(as of June 14, 2024)

REVENUE

Lunch Program	\$40,000.00	(increased from \$30,000)
Spring Fair	\$2,500.00	
BC Fresh to You	\$500.00	
Apparel Fundraiser	-	

TOTAL REVENUE	\$43,000.00
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EXPENSES

Administrative

Lunch Software Fee	\$315.00
Babysitting for PAC Meetings	\$500.00
Snacks for PAC Meetings	\$1,000.00
Printing	\$500.00
Stationery	\$1,000.00
Website Fee	\$150.00
Accounting Software	\$400.00
Zoom License	\$200.00
E-Transfer Banking Fees	\$100.00
Miscellaneous	\$200.00

Subtotal	\$4,365.00
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Events & Committee Activities

Staff Appreciation Lunches/Gifts	\$3,000.00	(increased from \$2500)
Parent Education Workshops	\$800.00	(4 workshops)
School Events	\$5,000.00	(Small school afternoon/evening events throughout the year)

Subtotal	\$8,800.00
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Supportive

Helping Hand	\$1,500.00	
NRP Teachers Classroom Fund	\$6,400.00	(Changed into 7 categories from NRP Learning Communities (\$9,000); 32 divisions at \$200 ea)
Foods Class Fund	\$2,000.00	
Music Class Fund	\$2,000.00	(Instrument purchases and repairs)
Library Fund	\$2,000.00	(Books and resources)
Counseling Fund	\$2,000.00	(Books and resources)
Nature Fund	\$2000.00	(Outdoor activities, equipment, gardening)
NRP LST Classroom Fund	\$900.00	(9 communities = 9 LSTs at \$100 ea)
NRP SSAs	\$500.00	(10 SSAs at \$50 ea)
Parent Volunteer Support	\$1,500.00	

Subtotal	\$18,800.00
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TOTAL EXPENSES	\$31,965.00
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BALANCE

End of Year Cash on Hand (estimate)

(Prepared by Hannie Chia, NRP PAC Chair and Michelle Cheong, NRP PAC Secretary, June16, 2024)

GAMING GRANT

Norma Rose Point PAC

Gaming Grant Account Budget Proposal

(Fiscal Year July 1, 2024 - June 30, 2025)

ASSETS		Budgeted
Bank Account (approx) June 15, 2024		\$34,275.87
Grant Received		
Projected 2024/2025		\$15,260.00
TOTAL RECEIVED		\$15,260.00
EXPENSES		
Administrative		
BCC-PAC Membership Fee		\$75.00
Subtotal		\$75.00
Extra-Curricular Clubs & Events		
Grade 7 Leaving Ceremony	\$1,500.00	(increased from \$1000)
School Clubs	\$1,500.00	(increased from \$500)
Sports Equipment and Events	\$2,000.00	(added)
School Events	\$5,000.00	(increased from \$3000)
Extracurricular Competitions	\$2,000.00	(increased from \$1500)
Subtotal		\$12,000.00
Supportive		
Field Trips (\$20/student)	\$15,200.00	(increased from \$15/student)
Subtotal		\$15,200.00
TOTAL EXPENSES		\$27,275.00

(Prepared by Hannie Chia, NRP PAC Chair and Michelle Cheong, NRP PAC Secretary, June 15, 2024)

MOTION: To approve 2024 – 2025 Budget Proposal.

MOVED: Atul; Seconded: Jake; All in favour, Carried.

7. PAC ANNUAL REPORT

• EVENTS

Welcome Week - Sept 11 - Sept 15, 2023

Homecoming Week - October 9, 2023 to October 13, 2023

Multicultural Week - February 26 to March 1, 2024

Spring Fair - May 10, 2024

Bike 2 School Week - June 3 to June 7, 2024

Staff Appreciation - December 5, 2023 and June 18, 2024

• FUNDRAISERS

BC Fresh to You: \$703

Spring Fair -

General Fair: \$1,954.30

Kids' Market Fundraiser: \$274 [Funds donated to charity - BC Children's Hospital, OWL, and Qmunity]

Grade 7 Bake Sale: \$831

Lunch Program: \$51,073

NRP Apparel: \$583

Yearbook: \$1,286

- **LUNCH PROGRAM**

- 4 lunch vendors throughout most of the school year
- Bittersweet Kitchen, Libby's Kitchen, Minato Sushi, and Pizza Pizza
- Added a NEW vendor in December Libby's Kitchen
- Projected to add a NEW vendor Fall 2024 Subway Sandwiches

- **PARENT EDUCATION WORKSHOPS**

Introduction to Virtue Parenting - April 23, 2024

Social Emotional Learning - May 29, 2024

Risky Outdoor Play - June 11, 2024

- **LONG TERM PROJECTS**

Intermediated Playground Project

- Playground proposal has been submitted multiple times throughout the year.
- Still not have heard back from VSB Grounds or VSB legal on whether NRP has approval to build playground.

Yearbook – Herff Jones vs. Jostens

- Poll to see if parents if they prefer higher print quality and less page or slightly lower print quality and more page.
- Our school has a lot of students and more pages means more opportunities to feature more events and more pictures of children.

- **NEXT SCHOOL YEAR**

More light touch, small school events

Focus on creating Committees:

- Yearbook
- Multicultural Week
- Spring Fair
- Bike 2 School
- Movie Nights/ School Dances
- Staff Appreciation Lunches
- Lunch Program
- Community Giving

THANK YOU!

SUBSCRIBE TO NRP PAC POSTS

- <https://nrppac.ca>
- Please let us know if you have any feedback on the website.

DOWNLOAD THE NRP APP

- Download on the App Store
- Get it on Google Play

Next meeting: TBD September 2024 - *IN PERSON*

8. TERMINATION OF MEETING – 7:24pm