

NRP PAC Executive

Position	Main Duty				Nominees
PAC Chair	Please see detail job descriptions in PAC Bylaws				Sharon Yu
PAC Co-Chair					
Past Chair					Jody Yau
Secretary	prepare meeting agendas	record meeting minutes and upload onto PAC website			Wendy Yip/Kelli Kadokawa
Treasurer	maintain a healthy finance	update financial report	apply for gaming grant		Hisham Zerriffi
Co-Treasurer	support Treasurer	deposit lunch checks/prepare checks for vendors	reconcile vendors invoices with lunch report	coordinate with direct appeal and fund expenditures	Ray Duan
DPAC Rep	represent PAC in DPAC meetings	report back to PAC Exec on DPAC meetings			Rachel Wu
Parent Education Committee	plan for parent education sessions, invite guest speakers	arrange parent discussion group			Julie Wang
Volunteer Coordination Committee	coordinate with lunch volunteers, send weekly schedule to lunch volunteers	call volunteers for PAC/School events	provide orientation/training sessions for volunteers if applicable		Donghong Liu
Lunch Committee	create menus, configure and update lunch software	coordinate with vendors	communicate to parents		Beth Krisciunas
Social Events Committee	Welcome back Tea/Coffee	2 Staff Appreciation Lunch	Multicultural Day	Spring Fair	Monica Ma
Social Media Committee	maintain PAC website, future FB/Twitter acct				Jessie Zhang/Alan Zhao
Member At Large					Rob Peregoodoff